Instructions to view the MS PowerPoint
presentations in the “Slideshow View”
with your Keyboard Keys

There are moving images and sounds that cannot be seen/heard except in the “Slideshow View” *within MS PowerPoint*.

{ Also, to see the moving images, you must have Internet access. }

If you are not familiar with MS Office PowerPoint, here are detailed instructions for seeing motion & hearing sounds in these presentation slides with just your keyboard.

1. **Click once on the below file** (on this webpage) you want to view. There are 3 separate files. If you have PowerPoint on your computer, the file will open. If the file doesn’t open and you’re sure you have PowerPoint on your computer, hit the “Retry” button at the bottom.
2. **Click on the “Open” button.**
3. Now you’re in MS PowerPoint. Now view the slides in “Slideshow View”. On your keyboard, simply **hit the F5 key** on the top of your keyboard.
{ The 1st slide has sound AND in the image, on the top, right has motion. }
4. To advance to the next slide, simply **hit the right arrow key 🡪** on your keyboard and to go back to a previous slide, **hit the left arrow key 🡨** .
5. To close PowerPoint, you will have to get back to the “Working View”,
 **hit the ESC key** on the top, far left of your keyboard.
6. If you want to start “Slideshow View” from the current slide,
 **hit these keys on your keyboard at the same time : Shift and F5** .
7. Feel free to save the file to your computer, for later reference. But the files on the ASA webpage will be updated from time to time.